

## Assessments & Labor Market Info For TAA Individual Employment Plans

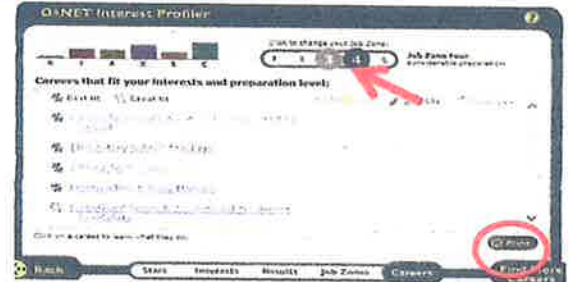
As a TAA Program participant, you will be receiving Employment & Case Management Services. Within the next few weeks, the staff from the Office of Employment & Training will be contacting you to schedule an individual appointment. At this appointment we will be working together, using the below interest assessments and labor market information, to develop the mandatory Individual Employment Plan (IEP), which assists staff in determining training needs & assisting with reemployment services. Please use the below instructions to complete the following assessments and update your Focus Career resume. It is recommended that you take time to explore these websites to gain additional insight into the labor market. If you prefer, you may contact the Career Solutions Community to schedule an appointment to receive additional assistance with completing the below.

**1. Focus Career Resume:** Go to <https://focuscareer.ky.gov/career/>

Please review and complete your resume prior to your scheduled appointment. Please don't upload your resume- you get better job matches when you allow use the system to build your resume.

**2. O\*Net Interest Profiler:** Go to: <http://www.mynextmove.org/explore/ip> to take the Assessment.

1. Start the interest assessment.
2. Read the definitions of the Job Zones 1-5 and select the current or future zone that is right for you.
3. Explore the Job Zones and Best Fit Jobs in each category to get further insight on occupations that fit your indicated interests.
4. Once you complete the assessment and review your job zone results, Open a Blank Word Document so you can copy & paste your assessment results. Tip: You can click the print button (see red circle on above picture) and then copy & paste your scores from the print preview. Your results should be similar to the below example.
5. Once you have pasted the results to the Word document, please save the file as:  
TAA Assessment\_(Your LastName.FirstName) *Example: TAA Assessment\_Jones.Greta*
6. Create a new email message & attach the file. Please send the email to: [MichaelS.Carter@ky.gov](mailto:MichaelS.Carter@ky.gov) **AND**  
cc: [Gretag.Jones@ky.gov](mailto:Gretag.Jones@ky.gov)



### EXAMPLE OF RESULTS:

Realistic	13
Investigative	12
Artistic	11
Social	29
Enterprising	5
Conventional	5